



**SUMMARY ONLY – NON INCLUSIVE
NOT AN OFFICIAL JOB DESCRIPTION**

Job Title: Telecom Network Technician

Location: Sulphur, OK
Stillwater, OK
Oklahoma City, OK

Qualifications: Related experience

Physical activity includes: standing, walking, sitting, stooping, hand/finger dexterity, carrying up to 50 pounds, driving, ability to read and communicate in English

Job Summary:

1. Operate, maintain, check, provision/monitor locally, equipment, systems, facilities and networks of company's telecommunications network.
2. Operate, maintain, check, provision and monitor equipment, systems, facilities of telecommunications networks of third parties (carriers or customers).
3. Implement work orders for the commissioning of infrastructure, upgrading of facilities and connectivity of company's telecommunications network.
4. Execute the work orders for the provision of services of Carriers and customers of company's telecommunications network.
5. Develop wiring connections according to the needs of infrastructure and provisioning of company's telecommunications network.
6. Perform activities necessary for the immediate recovery of the continuity and quality of service.
7. Maintain company POP facilities under schemes of health, safety and optimal condition, according to the quality parameters of the company and subsidiaries. Keep computers and company's network systems under the quality standards of company, including ID and labeling.
8. Plan and follow-up the detailed preventive and corrective maintenance programs to keep the service within the quality parameters required by the company.
9. Test, repair, maintain and detect flaws or anomalies in the electronic elements and components of equipment, facilities and systems that are part of the company's network.
10. Update, standardize and sustain inventories, databases, files and equipment software of systems of the company's network in order to ensure the quality and availability of information and continuity of service.
11. Conduct all technical and administrative activities that prompted the immediate supervisor to perform the work of operation and maintenance of network elements, equipment, facilities and systems in order to ensure quality and continuity of service.

Working Hours: M-F, 8 AM-5 PM and On-Call rotation