



**SUMMARY ONLY – NON INCLUSIVE  
NOT AN OFFICIAL JOB DESCRIPTION**

**Job Title:** Network/Computer Technician      **Location:** Sulphur, OK

**Qualifications:**

- Associates degree in an Information Technology related field or 2 years equivalent experience required.
- Experience with Windows server (2008/2012), TCP/IP, Microsoft Enterprise Applications (System Center, Exchange, SQL, etc...)
- Understanding of Windows server technologies including user administration, group policy, DNS, DHCP, IIS, Remote Desktop services
- Understanding of networking and IP structure
- Experience with VMware ESX, SAN administration, SQL Server administration, and command line tools
- Identify, analyze and troubleshoot a wide range of complex technical computer and network related problems effectively
- Deliver client support both in-person, in writing, and over the phone in a professional manner
- Thorough understanding of protocols, theory, and practice of LAN/WAN administration
- Mastery of desktop operating systems and various software applications.

**Physical Activity Includes:**

- Ability to sit or stand for extended periods of time;
- Ability to climb and balance on ladders;
- Ability to work in enclosures or cabinets;
- Ability to lift 50 lbs overhead; Visual acuity, with or without accommodations,
- Necessary to identify small print and color codes on cables and equipment.

**Job Summary:** The Network/Computer Technician is responsible for the management, administration, operation, security, and maintenance of all corporate internal server-based support systems and services running in a 24x7x365 operational environment. Responsibilities also include implementing, maintaining, and supporting the company's internal and remote office networks, SANs, servers and software applications installed primarily on Windows with some Linux based servers. Provide technical assistance to computer users including the use of computer hardware and software, printing, installation, word processing, electronic mail, and operating systems. The Network/Computer Technician must be highly motivated, self-sufficient and thrive in fast-paced settings. Excellent communication, organizational, multi-tasking, interpersonal and team skills are a must.

**Working Hours:** M-F 8 AM-5 PM standard. However, due to the nature of IT, there will be days required to perform work after hours.